

## **TREVERBYN PARISH COUNCIL.**

**ANNUAL GENERAL MEETING held on May 18<sup>th</sup> 2021**

**Rockhill Business Park**

Present : Councillors – Chairman Mrs A Roberts , L Allen, Mrs J Burnhill, Mrs D Ellis, P Highland, G Hooper, Mrs D Jennens, M Luke, Mrs M Rance-Matthews, S Marsh, M Shand, Mrs J Tompsett, J Washington, Mrs A Wills and the Parish Clerk.

Apologies : PCSO S Tibbles

There were one invited person present (PCSO Jamie Ward and no other members of the public in attendance.

Chairman Mrs A Roberts commenced the meeting by welcoming everyone and invited PCSO Jamie Ward to present the police report and crime figures for the past year. The officer outlined the change in personnel and structure of the neighbourhood team and answered councillor's questions and concerns.

There were no declarations of interest.

The minutes of the Annual General Meeting held on May 14<sup>th</sup> 2019 had been circulated and were accepted as a true and accurate record. Proposed by Cllr M Luke, seconded by Cllr Mrs M Rance-Matthews.

### **Min AGM21/01 Chairman's Report**

The Chairman's report had been circulated to all members of Council. Cllr M Luke wish to record a vote of thanks to the Chairman for her excellent report and her dedication during the difficulties of the pandemic over past two years.

### **Min AGM21/02 Financial Report for year ended March 31<sup>st</sup> 2021 .**

The Clerk had circulated the Income & Expenditure Accounts for the year ended March 31<sup>st</sup>2021 and then gave a breakdown of the figures, answering any relevant questions.

It was proposed by Cllr M Luke, seconded by Cllr Mrs J Burnhill that the accounts be adopted and the annual governance statement be accepted with thanks to the Clerk for his continued work. All in favour.

### **Min AGM21/03 Election of Officers and Committee Members**

The Chairman handed over the meeting to the Clerk for the election of Officers:

He firstly explained the unforeseen circumstances that necessitated that the election of Chairman and Deputy Chairman would need to be deferred until the meeting on May 25<sup>th</sup> and there was only one nomination for each position. This was agreed by Council.

### **Committee Representation**

**Finance & General Purposes:** Chairman, Deputy Chairman, P Highland, M Luke , Mrs A Wills plus S Marsh who requested to be part of this committee.

**Planning:** Chairman, P Highland, G Hooper and Mrs A Wills. Proposed by Cllr M Luke, seconded by Cllr Mrs M Rance-Matthews.

**Rights of Way/Footpaths:** Chairman, P Highland, G Hooper, Mrs M Rance-Matthews and M Shand Proposed by Cllr Mrs A Wills, seconded by Cllr J Washington. Cllrs Mrs D Jennens and Mrs A Ellis indicated that they would like to be involved once they had become established as councillors.

**Council Staffing Committee:** Chairman, Deputy Chairman, P Highland, M Luke and Mrs A Wills. Proposed by Cllr Mrs M Rance-Matthews, seconded by Cllr G Hooper.

### **Representatives on Hall Committee**

**Bugle Village Hall** P Highland Proposed by Cllr G Hooper, seconded by Cllr J Washington.

**Penwithick Community Hall** Mrs A Wills. Proposed by Cllr Mrs J Burnhill, seconded by Cllr G Hooper.

**Treverbyn Community Hall** Mrs D Jennens Proposed by Cllr Mrs J Tompsett, seconded by Cllr M Luke

**Trethurgy Village Hall** Mrs J Tomsett Proposed by Cllr G Hooper, seconded by Cllr Mrs J Burnhill

**Emergency Incidents:** Chairman, Deputy Chairman, Cty Cllr M Luke and Cty Cllr Mrs S-A Saunders. Proposed by Mrs A Wills, seconded by Cllr Mrs M Rance-Matthews.

**Neighbourhood Plan:** Cllr Mrs J Burnhill, P Highland and Mrs A Ellis. Proposed by Cllr Mrs A Wills, seconded by Cllr G Hooper.

**Inspection Council Property :** Cllrs Mrs J Tompsett, Mrs M Rance-Matthews, Mrs A Wills, Mrs A Ellis (after 3.00pm) and the Chairman. Proposed by Cllr S Marsh, seconded by Cllr Mrs J Burnhill.

**Climate Change, Environmental & Tree Wardens :** Cllrs L Allen P Highland, M Luke, S Marsh and J Washington. Proposed by Cllr Mrs A Wills, seconded by Cllr Mrs M Rance-Matthews

**Deeds/ Finance Officer:** Cllr Mrs A Roberts.

**Clay Community Network representative:** Cllr P Highland

**Parish Council Website:** Cllr M Shand.

**Min AGM21/05 Any Other Business**

- The Clerk referred to the Council’s Annual Insurance policy which was due for renewal at the end of the month. He outlined the slight increase in the premium but this was accepted by councillors. It was proposed by Cllr Mrs A Wills, seconded by Cllr M Shand that this should be paid. All in favour. **Action taken Chq no 972**
- He then asked if the Council wished to renew the annual subscription of £12 to Communicorp for copies of the Clerk & Council newsletter. It was proposed by Mrs A Wills, seconded by Cllr M Luke. All in favour. **Action taken Chq no 973**
- Cllr S Marsh suggested that Council held coffee/cake meetings at the various community halls within the Parish to help promote the profile of the Parish Council. It was explained that this had been unsuccessfully tried on previous occasions.

There being no further business the meeting closed at 7.25 pm.

..... Chairman ..... Date